

Mrs. Walker -

I have written in the new sentence in Article II  
Section 2 on the reverse side.

1967 CLASS CONSTITUTION

Hopefully the constitution is now as it should be.

Thanks,

Sunny.

ARTICLE I. NAME AND PURPOSE

This organization shall be known as the Class of 1967 of Wellesley College. Its purpose shall be to preserve the unity of the class and to make it an effective body in the service of the College.

ARTICLE II. MEMBERSHIP

Section 1. Active Members. Any graduate of the College in the class year or any graduate who entered with the class but received a degree in another year shall be considered an active member of the class unless a request to the contrary be made by the graduate to the Alumnae Office. Any non-graduate is considered an active member of the class unless she notifies the Alumnae Office to the contrary.

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Section 2. Honorary Members. Any person nominated for honorary membership by the Executive Board of the class may become an honorary member of the class upon election by a two-thirds majority of the votes received from a circularized ballot.

ARTICLE III. OFFICERS

Section 1. Executive Board. The class officers shall be a President, a Vice President, a Secretary, a Treasurer and a Class Representative. These five shall constitute the Executive Board of the class.

Section 2. Tenure. Officers shall serve for a five year period from the time of election.

Section 3. Duties.

a. President. The President shall call and preside over Executive Board meetings, and shall perform such other duties usually pertaining to that office. She shall keep herself informed about the activities of the College and the Alumnae Association and organize within her class methods for disseminating this information. She shall fill any vacancies in the Executive Board membership after consulting with the Board and shall be an ex officio member of all class committees except the Nominating Committee.

b. Vice President. The Vice President shall, in the event of the absence, disability, or resignation of the President, perform the duties of the President. She may serve as the chairman of a committee.

c. Secretary. The Secretary shall perform the duties pertaining to that office and shall preserve all minutes of class meetings, copies of publications and documents of importance to the class. She shall prepare Class Notes for the Wellesley Alumnae Magazine.

d. Treasurer. The Treasurer shall receive the funds of the organization and disburse them on order of the President or of any member of the Executive Board. She shall submit a report to the class in the Class Record and to the President at any time upon request.

e. Class Representative. The Class Representative shall serve as the Fund Officer of her class.

Section 4. Membership on Alumnae Council. The class shall be represented on the Alumnae Council in accordance with the provisions found in the Bylaws and Procedures of the Alumnae Association.

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## ARTICLE IV. COMMITTEES

Section 1. Standing Committees. There shall be the following standing committees:

a. Class Record. It shall be the responsibility of this committee to publish a report which shall contain a record of the class, including a financial statement and biographical information about class members. The date of publication and the means of defraying the cost of publication shall be determined by the Executive Board of the Class. Four copies of the publication shall be sent to the Alumnae Office.

b. Nominating. This committee shall have charge of nominations for the offices of the class, and shall prepare the ballot as provided in Article VI.

c. Reunion. It shall be the duty of this committee to arrange for and take charge of class reunion.

Section 2. Appointment and Tenure of Standing Committees. The Chairmen of Standing Committees shall be appointed by the President after consultation with the Executive Board of the class and each chairman shall appoint her own committee. The term of the committee members shall correspond to those of the Class Officers. (See ARTICLE III, Section 2.)

Section 3. Special Committees. The President, after consulting with the Executive Board, may appoint special committees and designate their purpose and powers.

## ARTICLE V. MEETINGS

Section 1. Business Meetings. Regular business meetings shall be held at the time of Reunion. A class reunion shall be held on the quinquennial plan.

Section 2. Special Meetings. Special meetings, including "meetings-by-mail", may be held with the consent of the Executive Board at any time and any place, provided adequate notice is given.

Section 3. Quorum. One-tenth of the living members of the class shall constitute a quorum.

## ARTICLE VI. NOMINATIONS AND ELECTIONS

Section 1. Nominations by Committee. Nominations for all offices shall be made by the Nominating Committee. Only one candidate shall be presented for each office and the names of such nominees shall be sent to the members of the class approximately eight weeks before the date of the meeting at which the election will take place. In the special case of the Class Representative, the Nominating Committee must submit the names of several qualified candidates for joint approval by representatives from the National Development Fund Committee and the Alumnae Board. The final nominee shall be selected by the Nominating Committee from those approved.

Section 2. Nominations by Petition. Nominations may also be made by not less than fifteen (15) members of the class and submitted to the Nominating Committee not less than three weeks before the date of the meeting at which the election will take place. In the event of nominations by petition, a complete list of all candidates for each office shall be printed on a ballot and sent to the class before the meeting.

Section 3. Elections. All officers shall be elected at the regular business meeting, or at a special meeting which may be called by the Executive Board (See ARTICLE V, Section 2). The vote shall be by voice unless there is more than one candidate for any office in which case the elections shall be by ballot. Candidates receiving a plurality of all votes cast shall be declared elected.

ARTICLE VII. DUES.

Section 1. Annual Dues. The annual dues for membership in the class shall be \$2.50, payable at such time as shall be designated by the Executive Board of the class.

Section 2. Life Membership. The opportunity of becoming a life member of the class is available at any time, and precludes further annual solicitation from the class treasurer. One may obtain a life membership by a single payment of \$40 or by five consecutive annual payments of \$10 each.

ARTICLE VIII. AMENDMENTS.

This Constitution may be amended at any regular or special meeting, provided:

1. That notice of the proposed amendment, with ballot, be sent to each member of the class previous to the meeting at which action is to be taken, and,

2. That two-thirds of all returns received at or before the time of the meeting favor the amendment.



*Mrs. Wellesley*

ALUMNAE OFFICERS ELECTION - CLASS OF 1967

As stated in our alumnae constitution, the Executive Board of the class is composed of a President, Vice-President, Secretary, Treasurer, and Class Representative. To assist the Class Representative, one Representative from each dormitory will be elected.

PRESIDENT: The President shall call and preside over Executive Board meetings, and shall perform such other duties usually pertaining to that office. She shall keep herself informed about the activities of the College and the Alumnae Association and organize within her class methods for disseminating this information. She shall fill any vacancies in the Executive Board membership after consulting with the Board and shall be an ex officio member of all class committees except the Nominating Committee. Attends Alumnae Council\* twice during her term of office.

VICE PRESIDENT: The Vice President shall, in the event of the absence, disability, or resignation of the President, perform the duties of the President. She may serve as the chairman of a committee. Attends Alumnae Council\* once during her term of office.

SECRETARY: She should be a person who writes concisely and easily. She prepares the Class Notes which appear in the five issues of the Alumnae Magazine each year, (one column or about 500 words per issue). She should be a person who is interested in the activities of her classmates and who will take the initiative in obtaining information about them for the Magazine. She attends Alumnae Council\* once during her term of office.

TREASURER: Keeps an up-to-date file of the class (information supplied by the Alumnae Office to Treasurer after graduation). Sends annually to each member of the class (except class life members) a notice of class dues, with or without a personal letter. (The class treasury supports all class activities: mailings, memorials, part of class record book costs at five-year intervals, travel expenses of class delegates to Alumnae Council\*, part of class reunion costs.) Maintains records of financial transactions of the class. Attends Alumnae Council\* once during her term of office.

CLASS REPRESENTATIVE: Is a member of the class Executive Board and is the Fund officer of her class..She and her Dormitory Representatives encourage their classmates to be concerned about Wellesley's continuing strength, and to make an annual considered gift to the College as a way of assuring its financial strength.

She maintains a permanent gift and address record of all her classmates; she or the appropriate Dormitory Representative writes a note to every classmate each year - a note of thanks to those who make a gift to Wellesley and one of reminder (usually in the spring) to those who have not yet given. She also gives direction and information to her Dormitory Representatives. SHE ATTENDS ALUMNAE COUNCIL\*THREE TIMES DURING HER FIVE-YEAR TERM.

DORMITORY REPRESENTATIVES: (Not members of the Executive Board of the Class.) They assist their Class Representative to stimulate and increase thoughtful support of Wellesley by all members of the class. Each Dormitory Representative writes at least one letter a year to every classmate who shared her Senior dormitory - either a prompt note of thanks to those who send gifts to Wellesley, or a reminder message to those who have not made a gift.

Since Class and Dormitory Representatives keep in touch by writing letters, please elect alumnae who will be living in this country to hold these offices.

TENURE: All Class Officers and Dormitory Representatives serve five years.

\*A Council of approximately 300 alumnae who are working for the College through their Class, Club or Fund district, is held annually in April at Wellesley.